

Ontario Regulation 862/93  
As amended by Ontario Regulation 871/93  
CCO Regulation R-003  
Under the *Chiropractic Act, 1991*  
Effective Date: December 31, 1993  
No further amendments as of December 31, 1996  
Proposed Amendments circulated August 2002

*Note to Readers: In the event of any inconsistency between this document and the legislation that affects chiropractic practice, the legislation governs.*

1. The following are prescribed as classes of certificates of registration:
  1. General
  2. Temporary
  3. Retired
  4. Inactive

### Requirements for Registration

2. A person shall apply for a certificate of registration by submitting a completed application in the form provided, together with the applicable fees specified in the bylaws.
3. The following are registration requirements for a certificate of registration of any class:
  - (1) The applicant must have completed the requirements for graduation from:
    - i. a chiropractic education program accredited or recognized through reciprocal arrangement by the Council on Chiropractic Education (Canada) or,
    - ii. a chiropractic education program considered by the Council to be equivalent to a chiropractic education program in Canada accredited by the Council on Chiropractic Education (Canada).

This requirement is non-exemptible.
  - (2) If the applicant has previously been or is registered or licensed to practice another profession in Ontario, or chiropractic, or another profession in any other jurisdiction, the applicant must provide evidence that there has been no finding of, and that there is no current investigation or proceeding involving an allegation of, professional misconduct, incompetence or incapacity or similar conduct.
  - (3) The applicant must not have been found guilty of an offence that is relevant to the applicant's suitability to practice.

- 
- (4) The applicant must be able to speak and write either English or French with reasonable fluency.
  - (5) The applicant must be a Canadian citizen or a permanent resident of Canada or authorized under the *Immigration Act* (Canada) to engage in the practice of the profession.
4. The following are additional registration requirements for a general certificate of registration:
- (1) The applicant must have passed,
    - i. the legislation examination set or approved by the Council, and
    - ii. the examinations set by the Canadian Chiropractic Examining Board or approved by the Council as equivalent to the examinations set by the Board.
  - (2) The applicant must complete a refresher course approved by the Registration Committee or otherwise satisfy the Registration Committee that he or she is currently competent to practise if either,
    - (a) the applicant applies for registration more than one year after completing
      - (i) the requirements for graduation from a chiropractic education program, or
      - (ii) the non-legislation examination requirements, or
    - (b) the applicant completes the non-legislation examination requirements more than one year after filing the completed application with the College.
  - (3) The applicant must provide evidence satisfactory to the Registrar of carrying professional liability insurance in the applicable minimum amount per occurrence and minimum aggregate amount per year, including coverage for claims after the member ceases to hold a certificate relating to occurrences while holding a certificate or membership in a protective association that provides equivalent protection unless,

- (a) the applicant is, or will be when registered, an employee of a member, a health facility or other body that has equivalent professional liability insurance coverage or membership in a protective association that provides equivalent protection; or
- (b) the applicant satisfies the Registration Committee that such insurance coverage or membership is not available to the applicant, and the applicant undertakes in writing to,
  - (i) take measures to ensure that patients are fully informed, in writing that the applicant does not have insurance coverage or membership in a protective association; and
  - (ii) ensure that every patient consents to treatment, in writing, by the applicant despite the applicant's lack of insurance coverage and membership in a protective association.

This requirement is non-exemptible.

5. The following are additional registration requirements for a temporary certificate of registration:
  - (1) The applicant is registered or licensed as a chiropractor in another jurisdiction; or
  - (2) The applicant is registered or licensed as a chiropractor in another jurisdiction and has a temporary faculty appointment or is participating in a faculty exchange appointment at the Canadian Memorial Chiropractic College, which is evidenced in writing and which the Registration Committee concludes is deserving of relieving the applicant from meeting the requirements of a general certificate of registration.
  - (3) The applicant must provide evidence satisfactory to the Registrar of carrying professional liability insurance in the applicable minimum amount per occurrence and minimum aggregate amount per year, including coverage for claims after the member ceases to hold a certificate relating to occurrences while holding a certificate or membership in a protective association that provides equivalent protection unless,
    - (a) the applicant is, or will be when registered, an employee of a member, a health facility or other body that has equivalent professional liability insurance coverage or membership in a protective association that provides equivalent protection; or

- 
- (b) the applicant satisfies the Registration Committee that such insurance coverage or membership is not available to the applicant, and the applicant undertakes in writing to,
    - (i) take measures to ensure that patients are fully informed, in writing that the applicant does not have insurance coverage or membership in a protective association; and
    - (ii) ensure that every patient consents to treatment, in writing, by the applicant despite the applicant's lack of insurance coverage and membership in a protective association.

This requirement is non-exemptible.

6. The following are additional registration requirements for an inactive certificate of registration:
  - (1) The applicant must hold or be eligible for a general certificate of registration.
  - (2) The applicant must not be in default of any fee, fine, or other amount owed to the College or in default in providing any information to the College.
  - (3) The applicant must give a written undertaking to the College not to engage in chiropractic practice in Ontario and not to submit accounts directly to the Ontario Health Insurance Plan (OHIP) or to the Workplace Safety and Insurance Board in respect of chiropractic services.
7. The additional requirements for a retired certificate of registration are the same as for the inactive certificate of registration except that the applicant must hold, and not just be eligible for, a general certificate of registration or inactive certificate at the time of applying for a retired certificate of registration.

4

### Conditions of Registration

8. It is a condition of a certificate of registration of any class that the member provide the College with details of any of the following that relate to the member and that occur or arise after the application for registration of the member:
  - (1) A finding of guilt in relation to any offence relevant to the member's suitability to practise.

- 
- (2) A finding of professional misconduct, incompetence or incapacity or similar conduct in Ontario in relation to another profession or in any other jurisdiction in which the member is registered or licensed to practise chiropractic or another profession.
    - (3) An investigation or proceeding of professional misconduct, incompetence or incapacity or similar conduct in Ontario in relation to another profession or any other jurisdiction in which the member is registered or licensed to practise chiropractic or another health profession.
  9. It is an additional condition of a general certificate of registration that the member maintain the professional liability insurance coverage, protective association membership or terms of the undertaking required by applicants for registration.
  10. The following are additional conditions of a temporary certificate of registration:
    - (1) The member shall maintain the professional liability insurance coverage, protective association membership or terms of the undertaking required by applicants for registration.
    - (2) The certificate expires on the earlier of the expiry date on the certificate, twelve weeks after the date it was issued, or upon the termination of the temporary appointment or exchange program for which it was issued.
  11. The following are additional conditions of an inactive certificate of registration:
    - (1) The member shall not engage in chiropractic practice in Ontario.
    - (2) The member shall not submit an account directly to the Ontario Health Insurance Plan or the Workplace Safety and Insurance Board in respect of a chiropractic service.
    - (3) The member shall notify the Registrar before resuming active practice.
    - (4) If the member has not held a general certificate for more than two years, the member shall not resume active practice unless the member successfully completes a refresher course approved by the Registration Committee or otherwise satisfies the Registration Committee that he or she is currently competent to practise.

- (5) If the member resumes active practice during the course of a membership year, the member shall pay the prescribed fee for a general certificate of registration.

12. The following are additional conditions of a retired certificate of registration:

- (1) The member not engage in chiropractic practice in Ontario.
- (2) The member shall not submit an account directly to the Ontario Health Insurance Plan or the Workplace Safety and Insurance Board in respect of chiropractic service.
- (3) The member shall notify the Registrar before resuming active practice and shall apply to reinstate his or her general or inactive certificate of registration.
- (4) If the member has not held a general certificate for more than two years, the member shall not be entitled to reinstate his or her general certificate of registration unless the member successfully completes a refresher course approved by the Registration Committee or otherwise satisfies the Registration Committee that he or she is currently competent to practise.
- (5) If the member requires reinstatement of his or her general or inactive certificate of registration during the course of a membership year, the member shall pay the prescribed fee for a general or inactive certificate of registration.

### Administrative Provisions

13. (1) If the Registrar suspends a member's certificate of registration for failure to pay a prescribed fee, the Registrar may lift the suspension on payment of,

- (i) the fee the member failed to pay;
- (ii) the annual fee for the year in which the suspension is to be lifted; and
- (iii) any applicable penalty.

(2) If the Registrar does not lift the suspension of a certificate of registration that has been suspended for failure to pay a prescribed fee for more than two years from the date of the suspension, the certificate is automatically revoked.

- 
- (3) A member whose certificate of registration was revoked pursuant to subsection (2) and who applies to be reinstated is required to pay:
- (a) an application fee specified in the by-laws;
  - (b) the annual fees and any applicable penalties the member failed to pay up to the date of revocation; and
  - (c) the annual fee for the year in which the member wishes to be reinstated

but the member shall not be entitled to reinstate a general certificate of registration unless the member successfully completes a refresher course approved by the Registration Committee or otherwise satisfies the Registration Committee that he or she is currently competent to practise.

14. The Registrar may revoke the certificate if the member made a false or misleading statement in his or her application for registration or on any form related to his or her renewal or reinstatement of registration.